



TEAM MEETING RECORD

3
DATE <u>JUNE 10, 2009</u>
TIME <u>10:30AM</u>
LOCATION <u>CIVIC WORKS COMPLEX</u>

MEETING NAME HANDI-TRANSIT/MLPD MEETING

OBJECTIVE(S) ENSURE AFFORDABLE, SAFE AND ACCESSIBLE, SUSTAINABLE TRANSPORTATION THAT MEETS THE ONGOING NEEDS OF OUR COMMUNITY.

ATTENDEES				
<u>DON BUTLER</u>	P	<u>CHRIS BRANDON</u>	X	S=SCRIBE
<u>MELISSA ENGBRECHT</u>	P	<u>SHARON MOORE</u>	P	P=PARTICIPANT
<u>TIJU LAPKO</u>	X	<u>DIANE LIVINGSTONE</u>	X	L=LEADER
<u>THERESA MACHIBRODA</u>	X	<u>JOHN SADLER</u>	X	A=PROCESS ADVISOR
<u>TRACY VERSTEEGE</u>	P	<u>SHIRLEY KAUK</u>	X	T=TIMEKEEPER
<u>WALTER GIBBONS</u>	P	<u>JUDY NOWITSKI,</u>	X	X=ABSENT
<u>LINDA KAWA</u>	X	<u>TERRI SILVIUS /SHARON GRINDEY</u>	P	I=INVITEE
<u>LANA PATTERSON</u>	X			
<u>KEN NAIRNE - 726-4162 NAIRNEKJ@MTS.NET</u>	P	<u>DAYLE HUGHSON</u>	P	
<u>RODNEY MCKNIGHT</u>	X	<u>DARRELL YAGHNN</u>	X	
		<u>CARLA RICHARDSON - 729-2279 C.RICHARDSON@BRANDON.CA</u>	P	

To contact ANY of the committee members, please contact the Handi Transit contact – Manager of Transit Services – Carla Richardson (contact information above).

Your call will be directed accordingly.

TODAY'S AGENDA

ITEM SEQUENCE	AGENDA ITEM DESCRIPTION	PRESENTER	TIME GUIDELINE
1	WELCOME TO THE NEW COMMITTEE CHAIR	ALL	20 MIN
2	PAST MEETING MINUTE ACTION ITEMS	CARLA	20 MIN
3	PROVINCIAL GOVERNMENT STAKEHOLDERS MEETING UPDATE	WALTER/CARLA	10 MIN
4	HANDI TRANSIT SYSTEM UPDATE - MDT UPDATE, CLIENT LETTERS, NEW DRIVER, DRIVERS ON VACATION, CONTRACT NEGOTIATIONS.	CARLA	10 MIN
5	OTHER CONCERNS, SUGGESTIONS - CELL PHONE CONCERN, OFF PEAK PASS REQUEST, BARRIER FREE MANITOBA, SUMMER MEETING SCHEDULE, SMD CHAIR CLINIC	ALL	





ITEM (PER ABOVE)	DECISIONS/ACTIONS/NOTES	ACTION ITEM OWNER	DUE DATE
DECISIONS			
5	COMMITTEE WILL NOT MEET DURING THE SUMMER, WILL RE-CONVENE IN SEPTEMBER. DISCRETION TO MEET IN BETWEEN IF NECESSARY.		
ACTIONS			
1	KEN WELCOMES ANY FEEDBACK FROM COMMITTEE MEMBERS REGARDING IDEAS, SUGGESTIONS FOR THE COMMITTEE MOVING FORWARD!	ALL MEMBERS	
2	MET WITH ANGIE CLARK FROM BAPD WHO SUGGESTED SOME CHANGES. CHANGES WILL BE INCORPORATED IN THE REVISED LETTER. DEADLINE FOR LETTER TO GO TO SHINDICO PRIOR TO THE NEXT MEETING.	SHARON G THERESA	PENDING
2	BUSES WILL HAVE AN ADHESIVE TREATMENT AFFIXED TO THE HAND RAILS TO PREVENT SLIPPING, WHILE AMBULATORY CLIENTS ARE BOARDING THE HANDI BUSES.	CARLA	PENDING
2	MAY NEWSLETTER WAS SAVED IN A SEARCHABLE PDF FOR FORMAT	CARLA	COMP.
3	COMMITTEE MEMBERS ARE ENCOURAGED TO FILL OUT THE MANITOBA INFRASTRUCTURE & TRANSPORTATION SURVEY - LINK WAS SENT OUT TO COMMITTEE MEMBERS. PLEASE SUBMIT YOUR FEEDBACK AS SOON AS POSSIBLE. THOSE WHO DO NOT HAVE ACCESS TO THE INTERNET CAN ACCESS THE SURVEY THROUGH TRANSPORTATION SERVICES, AGENCIES OR COMMITTEE MEMBERS.	ALL MEMBERS	
5	MEMO WILL BE POSTED FOR ALL DRIVERS REGARDING CARRYING CELL PHONE IN THE EVENINGS & WEEKENDS		
5	CONCERN BROUGHT TO THE POVERTY COMMITTEE FROM THE FRIENDSHIP CENTRE. WHEN ON INCOME ASSISTANCE, REGULAR TRANSIT USERS CAN PURCHASE OFF-PEAK PASSES HOWEVER THIS PASS IS NOT CURRENTLY APPLICABLE TO THE HANDI TRANSIT SERVICE. THEY HAVE ONE INDIVIDUAL WHO HAS STOPPED ATTENDING VOCATIONAL CLASSES BECAUSE SHE IS NOW USING A MOBILITY DEVICE AND CANNOT AFFORD THE COST OF HANDI TRANSIT. RAISING IT AS A POTENTIAL HUMAN RIGHTS CONCERN. MAY ATTEND THESE EDUCATIONAL CLASSES UP TO THREE TIMES A WEEK. DISCUSSION SURROUNDING THE IMPORTANCE OF BOTH SERVICES RUNNING PARALLEL, HANDI SERVICES IS ALREADY CONSIDERABLY SUBSIDIZED AND THERE IS NO OFF PEAK HOURS WITH HANDI SERVICE - REGULARLY BOOKED. EIA AGREEMENT WITH THE OFF PEAK PASS IS BEING REVIEWED CURRENTLY WITH THE PROVINCE OF MANITOBA AND TRANSIT ADMINISTRATION. MEETING IS SET FOR JULY 6, 2009.	TRANSIT ADMIN.	
INFORMATION			
1	WELCOME TO THE NEW CHAIR FOR THE COMMITTEE - KEN NAIRNE HAS GRACIOUSLY AGREED TO BE THE CHAIR FOR OUR GROUP. SHORT BIO SHARED WITH KEN & WILL BE SENT OUT TO ALL MEMBERS WITH THE MINUTES.		
1	GENERAL FEELING FROM THE MEMBERSHIP IS THAT THEY ARE AN ADVISORY-TYPE COMMITTEE AND FEEL LISTENED TO. CONTRIBUTED TO CREATING POLICIES AND PROCEDURES AND DEVELOP A CONTINUITY OF SERVICE - 2 WAY COMMUNICATION BETWEEN PROVIDER AND USER GROUPS!		
1	DISCUSSION SURROUNDING REPORTING STRUCTURE AND HOW INVOLVED CARLA WILL BE IN PASSING INFORMATION ALONG TO COUNCIL, ETC. REPRESENTATIVE FROM TRANSIT SERVICES WILL REMAIN AS AN AD HOC MEMBER ON THE COMMITTEE, IMPORTANT TO MAINTAIN THIS DIRECT LINK TO THE SERVICE PROVIDER.		
1	DISCUSSED CURRENT COMMITTEE MAKE UP & HOW DIVERSE THE GROUP IS TO ENSURE ALL ELEMENTS OF THE POPULATION ARE INVOLVED. CURRENTLY COMMITTEE IS MADE UP OF SERVICE USERS AND AGENCY REPRESENTATIVES, NO ONE WHO WISHES TO BE INVOLVED WILL BE DENIED.		
3	PROVINCIAL STAKEHOLDER MEETING WENT WELL - WAS BASED ON SAFETY & ACCESS TO SAFETY STANDARDS FOR THE DISABLED COMMUNITY. OUR SERVICE WAS DOING WELL WITH THE TRAINING, POLICIES THAT WE HAVE IMPLEMENTED - DEFINITELY LEADERS IN THE INDUSTRY. LOOKING AT POTENTIALLY IMPLEMENTING GUIDELINES/STANDARDS FROM A PROVINCIAL BODY. IN PROCESS OF GATHERING INFORMATION - NO DECISIONS OR TIMELINES REGARDING NEXT STEPS. ALL FACETS OF TRANSPORTATION WERE INCLUDED - INCLUDING PARA TRANSIT SERVICES, GREYHOUND, SCHOOL BUSES THROUGHOUT THE ENTIRE PROVINCE. INFORMATION RELATED TO THIS PROJECT WILL BE SHARED WITH THE COMMITTEE AS RECEIVED.		





4	MDT'S WILL BE INSTALLED ON THE BUSES THIS WEEKEND, TRAINING & TESTING WILL OCCUR NEXT WEEK WITH FULL IMPLEMENTATION EXPECTED BY NEXT FRIDAY. ADDITIONAL CLIENT LETTERS WERE DISTRIBUTED IN THE PAST FEW WEEKS FOCUSING ON EXCESSIVE NO SHOWS & 30 MINUTE BOOKING WINDOW. NEW DRIVER HAS BEEN HIRED & SEVERAL OF THE REGULAR DRIVERS ARE TAKING SUMMER VACATION SO NEW FACES WILL BE ON THE HANDI SERVICE. LASTLY, CONTRACT NEGOTIATIONS HAVE BEGUN - THE COLLECTIVE AGREEMENT EXPIRED MARCH 31, 2009. WE WILL CONTINUE TO FOLLOW EXISTING AGREEMENT UNTIL A NEW CONTRACT IS RATIFIED.		
5	WALTER IS WORKING WITH BARRIER FREE MANITOBA. FEDERAL GOVERNMENT INITIATIVE, WHICH FOCUSES ON ADDING A 5 TH AREA OF IMPORTANCE - ACCESSIBILITY. WALTER WILL BE PASSING INFORMATION FROM THIS GROUP ON TO THE COMMITTEE.		
5	CLINIC FOR WHEELCHAIR REPAIRS FOR SMD CHAIRS ON LOAN WILL BE HELD IN BRANDON JULY 20 TO 24, 2009.		

THINGS TO ADD TO NEXT MEETING'S AGENDA

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NEXT MEETING TAKES PLACE...

DATE	SEPT. 9, 2009	START TIME	10:30AM	END TIME		LOCATION	CIVIC WORKS COMPLEX
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