



TEAM MEETING RECORD

3
DATE <u>MARCH 11, 2008</u>
TIME <u>10:30AM</u>
LOCATION <u>CIVIC WORKS COMPLEX</u>

MEETING NAME HANDI-TRANSIT/MLPD MEETING

OBJECTIVE(S) ENSURE AFFORDABLE, SAFE AND ACCESSIBLE, SUSTAINABLE TRANSPORTATION THAT MEETS THE ONGOING NEEDS OF OUR COMMUNITY.

ATTENDEES			
DON BUTLER - 725-2767 BUTLERD@MTS.NET	P	CHRIS BRANDON - 728-6517 CBRANDON@WCGWAVE.CA	P S=SCRIBE
MELISSA ENGBRECHT - 726-8255 MELISSAE@MTS.NET	P	DARRELL VAUGHN - 725-1507 121 4 TH STREET, APT. 305 R7A 3G5	P P=PARTICIPANT
TIJU LAPKO - 726-1214 126 27 TH ST R7B 2E3	P	RODNEY MCKNIGHT - 571-1242 121 4 TH STREET, APT 203 R7A 3G5	X L=LEADER
THERESA MACHIBRODA - 727-1520 THERESA1@MTS.NET	P	JOHN SADLER - 725-3375 JSADLER1@MTS.NET	P A=PROCESS ADVISOR
TRACY YERSTEEGE - BDN COMMUNITY CONNECTIONS 571-5770 TVERSTEEGE.BDNCO@MTS.NET	X	SHIRLEY KAUK - 571-8468 RHA - MENTAL HEALTH SERVICES UNIT B13 800 ROSSER AVE R7B 2B5	P T=TIMEKEEPER
WALTER GIBBONS - 727-7755 (CELL 726-3230) YE400@RAC.CA	P	JUDY NOWITSKI, BDN COMMUNITY CONNECTIONS 571-5782 JNOWITS.BDNCO@MTS.NET	X X=ABSENT
DALE HUGHSON - CAREER CONNECTIONS 728-9594 DHUGHSON@INETLINKWIRELESS.CA	X	SHARON GRINDEY / LISA OSADCHUK COR ENTERPRISES 728-2932 COR@MTS.NET	P I=INVITEE
LINDA JUDD - LONG TERM CARE REP 726-6160 JUDDL@BRANDONRHA.MB.CA	P	SUSANNE ZEMLIAK - DINSDALE PCH 727-3636 SZEMLIAK@DINSDALEPCH.CA	X
SHARON MOORE - SMD 726-6160 SMOORE@SMD.MB.CA	P	LAURA LAYTON - CNIB LAURALAYTON@CNIB.CA 1-800-552-4893	X
CYNTHIA SISSON - CAMELOT GARDENS 725-0245 CAMELOT@WESTMAN.WAVE.CA	X	CARLA RICHARDSON - 729-2279 C.RICHARDSON@BRANDON.CA	P
LINDA KAWA - RHA-ACUTE CARE 578-4157 KAWAL@BRANDONRHA.MB.CA	X		

TODAY'S AGENDA

ITEM SEQUENCE	AGENDA ITEM DESCRIPTION	PRESENTER	TIME GUIDELINE
1	PAST MEETING MINUTE ACTION ITEMS	CARLA	10 MIN
2	PUBLIC MEETING FEEDBACK & DISCUSSION	ALL	15 MIN
3	CORRAL CENTRE SIDEWALKS (WALMART/MICHAELS) UPDATE	THERESA	10 MIN
4	REVIEW, DISCUSSION & FINAL APPROVAL OF PROPOSED DOCUMENTS	ALL	30 MIN
5	SPRING NEWSLETTER CONTENT - SUGGESTIONS	ALL	20 MIN
6	ITEMS FOR DISCUSSION - CONCERNS, SUGGESTIONS, NEW PRIVATE PROVIDERS FOR HANDI SERVICE, ETC?	ALL	20 MIN





ITEM (PER ABOVE)	DECISIONS/ACTIONS/NOTES	ACTION ITEM OWNER	DUE DATE
DECISIONS			
2	COMMENTS & CONCERNS FROM PUBLIC MEETING REVIEWED, MEDICAL EMERGENCY POLICY REVIEWED IN DETAIL AGAIN & DECISION MADE TO LEAVE AS ORIGINALLY PROPOSED		
4	FINAL REVIEW & APPROVAL FOR POLICIES & PROCEDURES		
4	FINAL REVIEW & APPROVAL FOR WALLET CARD & BROCHURE		
4	FINAL REVIEW & APPROVAL FOR APPLICATION FORM & FUNCTIONAL FORM		
ACTIONS			
1	CHECK INTO PUTTING HANDI TRANSIT SIGNAGE UP INSIDE OF MAIN LOCATIONS - GET LIST TOGETHER & DON / MELISSA WILL MAKE SOME CALLS	DON MELISSA	
1	LEFT OVER MONEY FROM MLPD GROUP WILL BE DONATED BETWEEN MS SOCIETY, CNIB, SPINA BIFIDA AND MUSCULAR DYSTROPHY ASSOCIATIONS OF MANITOBA WITH THE INTENT TO BE USED TO ASSIST INDIVIDUALS WITH DISABILITY.	DON THERESA	
3	EXCELLENT RESPONSE BACK FROM SHINDICO & THEY ARE QUITE WILLING TO WORK WITH THE COMMITTEE. AN INVENTORY NEEDS TO BE DEVELOPED RELATED TO AREAS WITHIN THE CORRAL CENTRE THAT NEED ADDITIONAL DEVELOPMENT TO INCREASE ACCESSIBILITY	THERESA SHARON G	
4	DOUBLE CHECK APPROVED DOCUMENTS FOR TYPOS & SEND ANY FINAL COMMENTS TO CARLA BY FRIDAY	ALL	MARCH 14 TH
4	SEND FINAL PROOFS TO CHOSEN PRINTING COMPANY	CARLA	
4	LETTER TO BE SENT TO MEDICAL BUSINESSES EXPLAINING NEW APPLICATION FORMS & BROCHURES - PRINTED COPIES TO BE TAKEN & EXCHANGED AS WELL WHEN THEY ARE READY	CARLA	
4	REPLACE DRAFTS WITH FINALIZED COPIES ON WEB PAGE	CARLA	
INFORMATION			
5	SPRING NEWSLETTER TO INCLUDE: - NEW POLICY CHANGES - RIDERSHIP STATS OVER PAST YEARS - PUBLIC MEETING SUCCESS & HANDI COMMITTEE APPRECIATION - BACKING POWER EQUIPMENT ONTO THE LIFT - EXPLANATION OF WHY!		
6	PHONE NUMBERS FOR REFERENCE REFERRING TO SNOW CLEARING CONCERNS : BOB MCDONALD - 729-2195 BYLAW - 729-2345		
6	THERE IS SOME INTEREST IN THE COMMUNITY FROM LOCAL TAXI COMPANIES TO BEGIN PROVIDING HANDI SERVICES WITH VANS. IMPORTANT FOR THE COMMITTEE TO UNDERSTAND & EDUCATE OTHERS THAT THEY ARE NOT DOING SO UNDER CONTRACT FOR THE CITY OF BRANDON SO THE SAME EXPECTED STANDARDS THAT CITY BUSES ADHERE TO WILL NOT BE MONITORED BY BRANDON HANDI SERVICES. ALSO IMPORTANT TO NOTE THAT THEIR TRIPS WILL NOT BE SUBSIDIZED SO FULL FARE WILL APPLY.		

THINGS TO ADD TO NEXT MEETING'S AGENDA

INCLUDE GUEST SPEAKERS/PRESENTERS TO ANSWER COMMITTEE QUESTIONS & EDUCATE MEMBERS IN DIFFERENT AREAS

NEXT MEETING TAKES PLACE..

DATE	APRIL 9, 2008	START TIME	10:30AM	END TIME	12:30PM	LOCATION	CIVIC WORKS COMPLEX
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