



# TEAM MEETING RECORD

6
DATE <u>OCTOBER 8, 2008</u>
TIME <u>10:30AM</u>
LOCATION <u>CIVIC WORKS COMPLEX</u>

**MEETING NAME** HANDI-TRANSIT/MLPD MEETING

**OBJECTIVE(S)** ENSURE AFFORDABLE, SAFE AND ACCESSIBLE, SUSTAINABLE TRANSPORTATION THAT MEETS THE ONGOING NEEDS OF OUR COMMUNITY.

ATTENDEES			
DON BUTLER - 725-2767 <a href="mailto:BUTLERD@MTS.NET">BUTLERD@MTS.NET</a>	P	CHRIS BRANDON - 728-6517 <a href="mailto:CBRANDON@WCGWAVE.CA">CBRANDON@WCGWAVE.CA</a>	P S=SCRIBE
MELISSA ENGBRECHT - 726-8255 <a href="mailto:MELISSAE@MTS.NET">MELISSAE@MTS.NET</a>	P	DARRELL VAUGHN - 725-1507 121 4 <sup>TH</sup> STREET, APT. 305 R7A 3G5	P P=PARTICIPANT
TIJU LAPKO - 726-1214 126 27 <sup>TH</sup> ST R7B 2E3	X	RODNEY MCKNIGHT - 571-1242 121 4 <sup>TH</sup> STREET, APT 203 R7A 3G5	X L=LEADER
THERESA MACHIBRODA - 727-1520 <a href="mailto:THERESA1@MTS.NET">THERESA1@MTS.NET</a>	P	JOHN SADLER - 725-3375 <a href="mailto:JSADLER1@MTS.NET">JSADLER1@MTS.NET</a>	P A=PROCESS ADVISOR
TRACY YERSTEEGE - BDN COMMUNITY CONNECTIONS 571-5770 <a href="mailto:TVERSTEEGE.BDNCO@MTS.NET">TVERSTEEGE.BDNCO@MTS.NET</a>	X	SHIRLEY KAUK - 571-8468 RHA - MENTAL HEALTH SERVICES UNIT B13 800 ROSSER AVE R7B 2B5	P T=TIMEKEEPER
WALTER GIBBONS - 727-7755 (CELL 726-3230) <a href="mailto:YE400@RAC.CA">YE400@RAC.CA</a>	P	JUDY NOWITSKI, BDN COMMUNITY CONNECTIONS 571-5782 <a href="mailto:JNOWITS.BDNCO@MTS.NET">JNOWITS.BDNCO@MTS.NET</a>	X X=ABSENT
DALE HUGHSON - CAREER CONNECTIONS 728-9594 <a href="mailto:DHUGHSON@INETLINKWIRELESS.CA">DHUGHSON@INETLINKWIRELESS.CA</a>	X	SHARON GRINDEY / LISA OSADCHUK COR ENTERPRISES 728-2932 <a href="mailto:COR@MTS.NET">COR@MTS.NET</a>	P I=INVITEE
LINDA JUDD - LONG TERM CARE REP 571-7629 <a href="mailto:JUDDL@BRANDONRHA.MB.CA">JUDDL@BRANDONRHA.MB.CA</a>	P	LANA PATTERSON - BDN COMMUNITY CONNECTIONS 571-5770	X
SHARON MOORE - SMD 726-6160 <a href="mailto:SMOORE@SMD.MB.CA">SMOORE@SMD.MB.CA</a>	X	CARLA RICHARDSON - 729-2279 <a href="mailto:C.RICHARDSON@BRANDON.CA">C.RICHARDSON@BRANDON.CA</a>	P
LINDA KAWA - RHA-ACUTE CARE 578-4157 <a href="mailto:KAWAL@BRANDONRHA.MB.CA">KAWAL@BRANDONRHA.MB.CA</a>	X	STAN KORCHOSKI - 728-4599	P
MELANIE WARREN - PACE, IRC PROGRAM COORDINATOR 727-4572 <a href="mailto:PACEBRANDON@ILRC.MB.CA">PACEBRANDON@ILRC.MB.CA</a>	P		

## TODAY'S AGENDA

ITEM SEQUENCE	AGENDA ITEM DESCRIPTION	PRESENTER	TIME GUIDELINE
1	PAST MEETING MINUTE ACTION ITEMS	CARLA	10 MIN
2	SUNDAY AND STATUTORY HOLIDAY SERVICE	CARLA	5 MIN
3	ILRC & PACE PROGRAM - UPDATE & DISCUSSION	CHRIS	30 MIN
4	CORRAL CENTRE UPDATE	THERESA	5 MIN
5	HANDICAP PERMIT HOLDERS PARKING, FOR FREE AT METERS & IN LOTS	JOHN	10 MIN
6	FALL NEWSLETTER SUGGESTIONS	ALL	5 MIN
7	NEW HANDI BUS, MDT'S, FEES PROPOSED, ON HANDI BUSES	CARLA	10 MIN
8	OTHER CONCERNS, SUGGESTIONS	ALL	20 MIN





ITEM (PER ABOVE)	DECISIONS/ACTIONS/NOTES	ACTION ITEM OWNER	DUE DATE
<b>DECISIONS</b>			
<b>ACTIONS</b>			
1	CHECK INTO PUTTING HANDI TRANSIT SIGNAGE UP INSIDE OF MAIN LOCATIONS - GET LIST TOGETHER & DON / MELISSA WILL MAKE SOME CALLS. DON & MELISSA TO MEET TO DISCUSS AN ACTION PLAN.	DON MELISSA	BY NEXT MEETING
1	BEFORE THE MLPD ACCOUNT CAN BE CLOSED - ALL SIGNING MEMBERS NEED TO SIGN OFF ON IT - THERE IS A LIST OF PEOPLE THAT NEED TO BE INCLUDED	THERESA	
4	CORRAL CENTRE - NOT VERY MANY SIDEWALKS THAT ARE ACCESSIBLE, WENT THROUGH ENTIRE CENTRE. EACH STORE HAS ACCESS DIRECTLY IN FRONT BUT NO CONNECTORS. RECEIVED THE MAP, MARKED OUT WITH PROPOSED CHANGES, TRIED TO CONTACT VIC THOMSON TO GET HIM TO LOOK IT OVER BEFORE SENDING IT INTO WINNIPEG. IMPOSSIBLE TO REACH VIC AND IT'S VERY FRUSTRATED. RECOMMENDED TO CONTACT TED SNURE IF UNABLE TO REACH BRANDON AREA PLANNING DIRECTLY. FOLLOW UP WITH CARLA IF STILL UNABLE TO GET ANSWER	SHARON THERESA	
5	INCLUDE COPY OF THE BRANDON BYLAW AND THE SMD PERMIT HOLDER'S RESPONSIBILITIES WITH MINUTES FOR COMMITTEE'S INFORMATION. ADDITIONAL INFORMATION ON THE SMD PERMIT HOLDER PROGRAM IS AVAILABLE ON THEIR WEB PAGE AS WELL.	CARLA	
6	ADD WALTER GIBBONS TO COMMITTEE CONTACT LIST, AGENCY NAMES & PHONE NUMBER S (PERSONALIZATION NOT NECESSARY),	CARLA	
7	EXPLORE NEW FONTS FOR NEWSLETTERS - SERIF FONTS, VERDANA BOOKING & CANCELLATION ARTICLE NEEDS TO BE CHANGED - USE OF FONT FROM ADVISORY COMMITTEE OR NOVEMBER, 2008 ALL COMMITTEE MEMBERS TO PROVIDE COMMENTS BACK TO CARLA BY FRIDAY, OCTOBER 17 <sup>TH</sup>	CARLA	
<b>INFORMATION</b>			
2	SUNDAY AND STAT HOLIDAY SERVICE WILL CONTINUE AS IT HAS BEEN OFFERED - 9:00AM TO 5:00PM. SUNDAY IS AVERAGING 10 TRIPS IN THE 8 HOUR PERIOD, STAT HOLIDAYS ARE AVERAGING 4 TO 6 TRIPS THROUGHOUT THE DAY.		
3	ILRC OFFICE IS OPEN IN BRANDON NOW - 631 ROSSER AVENUE (BY KEN'S USED FURNITURE). IT HAS LOTS OF DIFFERENT PROGRAMS, ONE OF THE NEW ONES BEING LAUNCHED IS THE PACE PROGRAM. THERE IS AN APPOINTMENT COMPONENT RELATED TO TEACHING CLASSES, NOTHING RELATED TO JOB SEARCHING AT THIS TIME.	MELANIE	
3	PACE PROGRAM - NEW, APPROXIMATELY 3 YEARS OLD. CURRENTLY LAUNCHING A TRAINING PROGRAM FOR INDEPENDENT LIVING ATTENDANTS (ANOTHER OPTION TO HOME CARE). ILA'S MUST BE ABLE-BODIED. RELY ON THE SUPPORT OF VOLUNTEERS AND CONSUMERS TO DIRECT PROGRAM - CONTAIN A VOICE AND HANDI TRANSIT TRANSPORTATION IS INTEGRAL TO THE PROGRAM. 2 PAID STAFF, THE REST OF THE PEOPLE VOLUNTEERS WORKING WITH THE PROGRAM (FREE TO ATTEND, DEPOSIT TO COMMIT TO PROGRAM). BRANDON'S PROGRAM IS A BRANCH OF WINNIPEG PROGRAM (BEEN IN PLACE FOR 5 YEARS, OFFER APPROXIMATELY 5 SESSIONS PER YEAR). CURRENTLY RECRUITING AND TRAINING TRAINERS (CURRENTLY USE HOME CARE, GIVE DIRECTION, HAVE A DISABILITY AND EVALUATE STUDENTS). ANYONE INTERESTED IN HELPING WITH THE PROGRAM, CAN MELANIE DIRECTLY AT 727-4572.  BIG KICK OFF FUNDRAISER TO OFFICIALLY OPEN THE OFFICE WILL OCCUR NEXT JUNE, WILL BE LOOKING FOR COMMITTEE PARTNERSHIP TO ASSIST WITH THE EVENT. WILL KEEP COMMITTEE POSTED.  PACE STEERING COMMITTEE MEMBERS INCLUDE CHRIS BRANDON, DARRELL YAUGHN, DON BUTLER & MELISSA ENGBRECHT.	MELANIE	
5	CITY OF WINNIPEG RECENTLY CHANGED THEIR BYLAW TO INCLUDE CHARGING DISABLED PERMIT HOLDERS AT ALL PAID PARKING. THERE ARE LOTS THAT ARE DESIGNED FOR PAID DISABLED PARKING BUT THERE DOES NOT EXIST ANY FREE PARKING ANY LONGER. NO CHANGES PROPOSED FOR BRANDON AT THIS TIME.		
6	ENSURE FINANCIAL IMPACT OF NO SHOWS, CANCELLATIONS AND FARE NOT COLLECTED ARE IN THE SPRING NEWSLETTERS.		
7	NEW HANDI BUS (2008 FORD CHASSIS, SAME AS WHAT WE CURRENTLY HAVE) HAS BEEN ORDERED, EXPECTED FOR DELIVERY BY CHRISTMAS TIME; 2009 FEES HAVE BEEN RECOMMENDED TO REMAIN THE SAME, ALTHOUGH INITIALLY THE BUDGET CALLED FOR A SMALL INCREASE - FOR THE COMMITTEE TO BE AWARE OF. MDT'S ARE BEING INVESTIGATED FOR THE HANDI BUSES - GPS ON THE BUSES FOR ELECTRONIC MANIFESTS FOR THE DRIVERS, WILL KEEP COMMITTEE POSTED.		
8	LIEUTENANT GOVERNOR'S WINTER FESTIVAL, WALTER AGREED TO REMAIN AS THE CONTACT ON THE STEERING COMMITTEE. REGULAR MEETINGS ARE BEGINNING AGAIN. FESTIVAL WILL BE HELD FEBRUARY 5 - 6 - 7, 2009.		





THINGS TO ADD TO NEXT MEETING'S AGENDA


NEXT MEETING TAKES PLACE...

DATE	NOVEMBER 12,	START TIME	10:30AM	END TIME	12:30PM	LOCATION	CIVIC WORKS
	2008						COMPLEX

