

# Advisory Committee for Accessibility

Date <u>June 14, 2011</u>
Time <u>10:30am</u>
Location <u>Civic Works Complex</u>

**Meeting Name** Advisory Committee for Accessibility meeting

**Objective(s)** Ensure affordable, safe and accessible, sustainable transportation that meets the ongoing needs of our community.

<b>Attendees</b>	Don Butler	P	Chris Brandon	P	
	Melissa Engebrecht	X	Lorna Cowan	X	P=Participant C=chair X=Absent
	Dayle Hughson	X	Ken Nairne	X	
	Theresa Machibroda	P	John Sadler	P	
	Tracy Versteeg	P	Judy Nowitski	P	
	Walter Gibbons	P	Wendy McMillan	P	
	Lisa Osadchuk	P	<b>Carla Richardson – 729-2279</b> <b>c.richardson@brandon.ca</b>	C	
	Krista Carlson	X			

**To contact ANY of the committee members, please contact the Handi Transit contact – Manager of Transit Services – Carla Richardson (contact information above).  
Your call will be directed accordingly.**

## Today's Agenda

Item Sequence	Agenda Item Description	Presenter	Time Guideline
1	Acceptance of past meeting minutes & agenda (any errors/omissions/additions)	Chair - Carla	3 min
2	Old Business - new chair discussion & options????	Chair - Carla	10 min
3	Handi Transit System update - Open House held April 9 <sup>th</sup> - Securement Policy for conventional transit - RFP new Buses - update, Electronic Fare Boxes update	Carla	10 min
4	Corral Centre accessibility update	Don	10 min
5	Separate session for safe scootering - presented by BPS?	Theresa	
6	Conventional transit usage	Don	
7	Handi Transit system - use of taxi cabs	Theresa	
8	Next meeting???? Summer off?	Chair - Carla	

Item (per above)	Decisions/Actions/Notes	Responsible Party
<b>Decisions</b>		
1	No errors/omissions in the past meeting minutes (March 9, 2011) or the proposed agenda.	All
8	2 <sup>nd</sup> Wednesday in September (September 14 <sup>th</sup> ) will be the next meeting. Committee unanimously decided there would be no meetings in July or August.	All
<b>Actions</b>		
4	Corral Center update - subcommittee and Councilor Jeff Fawcett on April 14 <sup>th</sup> to discuss accessibility concerns with the different store managers. Group is cognizant of the issues brought forward; subcommittee feels that it is going to be a long term process - small chunks. Subcommittee feels that the next step is receiving correspondence from Councilor Fawcett and the individual stores. Recommended to follow up with Jeff and re-visit what next steps are.	Don
5	Voice mail tag played with BPS Constable Sararas - not able to make this meeting. Propose some separate dates that we can provide BPS, approximately one hour in length. Some suggestions are June 24, 27 or 28. Location will be the Town Centre, time to be confirmed (1:00???) (pm works better for most). Attendees are recommended to bring situations and questions with them for discussion.	Theresa  All
6	Set up a sidewalk presentation & Q/A for early fall, concerns that all sidewalks & bus stops are clear of snow and accessible for conventional transit service & using mobility devices.	Carla
<b>Information</b>		
2	Discussed options about new chair & potential volunteers. Don volunteered to assist in some capacity if someone will remain in place taking the minutes. Theresa will approach Krista to discuss further, and is interested in potentially taking minutes. One possible structure would be to implement a more structured executive such as chair, vice-chair, recording secretary OR past chair, chair, etc. Multiple options are available, committee just needs to decide what direction they would like to go and receive a more firm timeline on what Ken is thinking.	Theresa  Don
3	Handi Transit system update - Things have slowed down a little (expectedly) for the summer, - Several members of the Handi Committee and approximately 12 members of the public attended the Open House held April 9 <sup>th</sup> , where individuals could come and try out securement and boarding for mobility devices on the conventional buses. Scooters, especially 4 wheeled units, as discussed previously continue to be an issue with turning radius at the front of the bus - making the turn around the wheel well (passenger side).	Carla

3	<p>- Securement Policy for conventional transit was finalized and posted for all Operators on May 2<sup>nd</sup>. Due to the flood that we were dealing with for most of May, we are behind on the practical training that is to go along with the policy. We have trained approximately 50% of our Operators, and will be continuing with the training until all have received the practical training.</p> <p>- The Request for Proposals (RFP) to purchase 3 new Handi Buses in 2011 will continue. The flood fight has put a strain on the entire city budget but we believe that this purchase may still go through because of the additional government (beyond municipal) funding sources - the \$\$ is ear marked for capital equipment purchase. We are continuing to put together the RFP for Electronic Fare Boxes as well but are uncertain as to whether this project will actually go forward in 2011.</p>	Carla
6	<p>Use of mobility devices on conventional buses in regular service - Don has had mostly pleasant experiences. Some Operators are more accommodating with this than others. Please pass any feedback on to Carla of concerns or difficulties as Operators should be assisting.</p>	All
7	<p>Question was raised regarding the use of taxi cabs in Handi Transit and if a client can request a cab at a subsidized Handi Transit rate. All bookings are still handled by the Handi Transit Dispatch office and any overflow trips are sent to the contracted Taxi Company (4 Way Taxi). Clients are not able to request a cab instead of a bus. In addition, taxis are not required to de-assemble any mobility devices.</p>	

<p><b>Next Meeting Takes Place . . .</b></p> <p>Date: September 14, 2011      Start Time: 10:30am      Location: Civic Works Complex</p>		
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