

Advisory Committee for Accessibility

Date <u>March 9, 2011</u>
Time <u>10:30am</u>
Location <u>Civic Works Complex</u>

Meeting Name Advisory Committee for Accessibility meeting

Objective(s) Ensure affordable, safe and accessible, sustainable transportation that meets the ongoing needs of our community.

Attendees	Don Butler	P	Chris Brandon	P	
	Melissa Engebrecht	P	Lorna Cowan	P	P=Participant
	Dayle Hughson	P	Ken Nairne	C	
	Theresa Machibroda	P	John Sadler	P	X=Absent
	Tracy Versteegen	X	Judy Nowitski	X	
	Walter Gibbons	P	Carla Richardson – 729-2279 c.richardson@brandon.ca	P	
	Lisa Osadchuk	P	Tom Kurys - guest	P	
	Krista Carlson	P			

**To contact ANY of the committee members, please contact the Handi Transit contact – Manager of Transit Services – Carla Richardson (contact information above).
Your call will be directed accordingly.**

1	Acceptance of agenda (any errors/omissions/additions)	Ken	3 min
2	Old Business	Ken	10 min
3	Handi Transit System update - Revising Attendant policy - Attendants being Handi Transit clients (accommodations) - 2010 Stats - Newsletter	Carla	10 min
4	Corral Centre accessibility plan update	Ken/Don	10 min
5	Winter Festival update & wrap up	Walter	5 min
6	Handi Transit open house update	Chris	10 min
7	Advisory Committee chairperson	Ken	30 min
8	Attendant policy		

Item (per above)	Decisions/Actions/Notes	Responsible Party
Decisions		
8	Attendant Policy - was discussed, several suggestions on things to continue to monitor and deal with the infrequent occurrences directly with the client/agency. Committee confirmed that the Attendant Policy will remain as is.	
Actions		
2	Suggestions to add new employees to the newsletter when possible, also suggested including attendants ride for free on regular transit. Send additional newsletter suggestions to Carla by next Friday, March 18 th	ALL
2	Add safe scootering presentation from BPS to next meeting agenda - 30 to 45 minutes estimated duration. This meeting will extend beyond the usual 60 minutes.	Theresa
3	Prepare draft of process & exception for Handi clients who are performing attendant duties. Send out to committee for review & approval	Carla
4	Set up meeting with Jeff Fawcett & Committee subcommittee for - Monday, March 14 th at 11:00am at Civic Services. Carla will organize rides for Don, John, Theresa and confirm with Jeff.	Subcommittee Carla
6	Conventional bus - accessibility open house will be held here on April 9 th from 10:00am to 2:00pm, mail out will be sent direct to all Handi clients. Location will be at Civic Services - in front (weather permitting), in Transit Garage. PSA's will also be sent out. Committee is encouraged to send any suggestions to a member of the subcommittee (Don, Chris, Carla). All committee members are encouraged to attend the open house.	ALL
Information		
1	Introduction of Tom Kurys - Transit Quality Assurance Supervisor. Overview of committee mandate, committee members introduced themselves to Tom.	
3	2010 STATS - 27947 persons utilized Handi Transit, will be included in the spring newsletter	
5	Walter presented the Winter Festival update - fabulous turnout, Hand ridership was up to 58 this year, from 14 last year. Overall attendance was up again this year, 58000+, 2 nd largest on record. Promotional materials - will have Handi Transit included for 2012 as well - noted in the minutes. No concerns/suggestions related to accessibility or Handi service brought up in the pavilion debrief session. Walter will provide a detailed report for the spring newsletter.	Walter
7	Ken advised that he will stay on as the chairperson until we have a new chair in place, but recommends that it's healthy to have a change in the chair position. He will stay on and assist the incoming chair with running meetings, etc. Unless someone is willing to step forward from the committee - members are encouraged to give this position some thought about potential chairs. Suggestion could include including a vice-chair to the committee that can work directly with Ken??	ALL

Next Meeting Takes Place . . .

Date: May 11, 2011 Start Time: 10:30am Location: Civic Works Complex