



Handi Transit Advisory Committee

2
Date <u>April 14, 2010</u>
Time <u>10:30am</u>
Location <u>Civic Works Complex</u>

Meeting Name Handi-Transit Advisory Committee meeting

Objective(s) Ensure affordable, safe and accessible, sustainable transportation that meets the ongoing needs of our community.

Attendees	<u>Don Butler</u>	C	<u>Chris Brandon</u>	P	
	<u>Melissa Engebrecht</u>	P	<u>Sharon Moore</u>	X	P=Participant
	<u>Dayle Hughson</u>	X	<u>Ken Nairne</u>	X	C=chair
	<u>Theresa Machibroda</u>	X	<u>John Sadler</u>	P	X=Absent
	<u>Tracy Versteeg</u>	X	<u>Shirley Kauk</u>	X	
	<u>Walter Gibbons</u>	P	<u>Judy Nowitski,</u>	X	
	<u>Lisa Osadchuk</u>	P	<u>Carla Richardson – 729-2279</u> <u>c.richardson@brandon.ca</u>	P	

**To contact ANY of the committee members, please contact the Handi Transit contact – Manager of Transit Services – Carla Richardson (contact information above).
Your call will be directed accordingly.**

Today's Agenda

Item Sequence	Agenda Item Description	Presenter	Time Guideline
1	Acceptance of agenda (any errors/omissions/additions)	Don	3 min
2	Non-attending members receiving minutes	Don	10 min
3	Corral Centre accessibility plan update	Don	15 min
4	Potential Funding project update	All	15 min
5	Handi Transit System update	Carla	10 min
6	Other??	All	10 min
7	Adjournment	Don	5 min



Item (per above)	Decisions/Actions/Notes	Responsible Party
Decisions		
2	Discussion held surrounding reason behind a request for receiving minutes and not attending the meetings. Some questions were raised regarding this practice. Minutes will once again be posted on-line, without committee member contact lists. Follow up with Kim at BRHC.	Carla
4	Committee felt that there was not a need at this time to take on any surveys or projects. The focus for next several months will be on implementation of the new accessible buses in the fall, committee will assist with identifying and providing solutions. Committee members agreed to assist with Driver training and new bus launch in September.	Committee
Motions		
1	Chris accepted agenda, Melissa seconded.	Chris, Melissa
5	Newsletter approved with minor changes	
7	Meeting adjourned by Don	Don
Actions		
3	Committee felt they needed to contact Rick Borotsik again and revisit this issue with his assistance. Same group (Ken, Don, John and Theresa) to set up a meeting with Rick again to discuss. Prior to this meeting – review of site plan issues, with curb cut suggestions & other accessibility issues should be reviewed. Group will meet & come up with plan.	Ken Don
Information		
3	Ken reviewed a draft letter to be sent to Colleen O’Rourke of Shindico as a result of not returning voice mail of February 3, 2010. Letter approved by committee was sent after February meeting. To date no response. Will request Rick’s assistance when meeting with him.	Corral Centre Committee
5	Concern raised regarding lifts on certain buses that are not going up/down – straight. They are tipping on an angle making client feel unsafe. Carla explained that the Drivers when they witness uneven lifting, have written the lifts up to be addressed by the Garage. Analysis from Garage determined the cause was uneven fluid levels in the hydraulic arms.	

Next Meeting Takes Place...		
Date: June 9, 2010	Start Time: 10:30am	Location: Civic Works Complex